



SEVEN HILLS COLLEGE OF PHARMACY

[AUTONOMOUS]

Venkatramapuram, Ramachandrapuram (Mandal), Chittoor (Dist), TIRUPATI - 517 561, A.P, INDIA

Accredited "A" Grade by NAAC, Bangalore & NBA (U.G), New Delhi

Awarding University: JNT University Anantapur - Ananthapuramu Approved by AICTE & PCI, New Delhi, Govt. of A.P.

Recognized by UGC Under Sections 2(f) & 12(B) of UGC Act 1956

Date: 08.03.2021

CIRCULAR

This is to inform all the committee members that the Internal Quality Assurance Committee meeting will be held on 14.03.2021 in Conference Hall at 04.00 PM. In this regard, all the committee members of IQAC are requested to attend the meeting without fail.

Agenda- Drafting of Strategic Plan for Academic, Administrative and Research Activities.

Dr.M. Niranjana Babu

Principal & IQAC Chairman

Dr.B.Jyothi

Member Co-Ordinator

Dr. Sucharitha.P

Member Co-Ordinator

Dr.Y.Lavanya

Member

Mr.V.Pavan Kumar

Member

Mr.R.Chandrasekhar

Member



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Members Attended: -

| S.No. | Name of the Member | Signature |
|-------|---|-----------|
| 1. | Dr.M. Niranjan Babu (Principal) | |
| 2. | Dr. B. Jyothi (Professor) | |
| 3. | Dr. Sucharitha.P (Associate Professor) | |
| 4. | Dr. Y. Lavanya (Professor) | |
| 5. | Dr. G. Satheesh Kumar (Professor) | |
| 6. | Mr. R. Chandrasekhar (Associate Professor) | |
| 7. | Mr.V. Pavan Kumar (Associate Professor) | |
| 8. | Mrs. A. Mohini (Management) | |
| 9. | Mr. G. Satyanarayana Raju (Administrative Officer) | |
| 10. | Mr. K. Vijayarama Raju (Local Advocate) | |
| 11. | Miss.Ayesha (Student) | |
| 12. | Mr. Masthan Saheb (Parent) | |



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IQAC Minutes of Tenth Meeting

- The meeting was scheduled on 14.03.2021 at 4.00 PM in the Conference Hall, SHCP
- The meeting was chaired by the IQAC Chairman Dr.M.Niranjana Babu, Principal, SHCP extended a cordial welcome to the following members and meeting was followed up with an agenda point.

Members Present:

| | |
|---|---------------------|
| 1. Dr.M. Niranjana Babu (Principal) | Chairman |
| 2. Dr. B. Jyothi (Professor) | Member Co-Ordinator |
| 3. Dr. Sucharitha.P (Associate Professor) | Member Co-Ordinator |
| 4. Dr. Y. Lavanya (Professor) | Member |
| 5. Dr. G. Satheesh Kumar (Professor) | Member |
| 6. Mr. R. Chandrasekhar (Associate Professor) | Member |
| 7. Mr.V. Pavan Kumar (Associate Professor) | Member |
| 8. Mrs. A. Mohini (Management) | Member |
| 9. Mr. G. Satyanarayana Raju (Administrative Officer) | Member |
| 10. Mr. K. Vijayarama Raju (Local Advocate) | Member |
| 11. Miss.Ayesha (Student) | Member |
| 12. Mr. Masthan Saheb (Parent) | Member |

The agenda and resolutions of tenth IQAC meeting were appended below



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SHCP/IQAC/10.1: Conferment of Autonomy for the institution

The chairman of IQAC applauded the efforts laid by all the faculty members in achieving the autonomy status for SHCP and JNTUA Conferred the same for 10 Years i.e., 2020 to 2030. The members acknowledged each other for an effective team work.

SHCP/IQAC/10.2: Monitoring of Online classroom learning in the amid of Covid-19

The chairman monitored the implementation of online learning and instructed the members to record the sessions of each class and directed to upload the same in SHCP YouTube channel for further reference to students and the committee was decided to step ahead for automation of academics and administrative works.

SHCP/IQAC/10.3: Professional Activities organized by the institute

The Committee discussed on implementation of various professional activities during this year and the chairman reviewed the activities carried during covid times and directed the team to conduct the FDP's and seminar which will focus our mission of our institute.

SHCP/IQAC/10.4: Constitution of Various statutory bodies for effective administration

The chairman discussed the regulatory guidelines of UGC and decided to nominate the members of NIPER and Other eminent institutes for the Governing Body, Academic Council and Board of Studies. The chairman appended a cordial thanks to UGC Nominee and State Govt Nominee for accepting the notification and being a part of SHCP.

SHCP/IQAC/10.5: Review on Research Proposals and SEED Funding

The Chairman monitored the status of various submitted proposals to funding agencies like AICTE, DST and also reviewed the utilization of funds for sanctioned programme AICTE-STTP. Upon discussion it was decided to organize another two phases of STTP in the month of May and June 2021 in a grand way. Faculty members are directed to explore the scientific findings in the esteemed journals of scopus/web of science indexing and strategies to promote IP



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filings are also discussed. The Chairman discussed the incentives for promotion of departmental research Via SEED Funding and each department was given with an amount as institutional support for translation of research finding to start-up's.

SHCP/IQAC/10.6: Participation in NIRF Ranking and ATAL Ranking

The Chairman drafted a team of faculty to over look the data submission for NIRF and directed all the members to support the team with the required data and supporting documents too.

SHCP/IQAC/10.7: Campus Placement Drive for UG and PG Students

The chairman directed the members to chalk a plan for better utilization of MoU's with company and placement committee was instructed to conduct a maximum possible drive for this outgoing batch and ensure that programme outcome must be achieved with placement or Higher Education.

SHCP/IQAC/10.8: Constitution of Examination Committee for Autonomous

The Committee decided to appoint an examiner for setting of question papers from esteemed institutes and strictly instructed the controller of examination to maintain the Confidentiality in examination and it was decided to adhere to the PCI regulations for Assessment and curriculum too. Every practical must be appointed by an external examiner and it was decided to go for OMR sheet-based booklets and decoding system for evaluation process.

SHCP/IQAC/10.9: IQAC calendar activities

The Committee reviewed the activities which was conducted and instructed the member Co-Ordinator to have a good record of all such activities which must be subjected to internal audit further for future considerations.



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SHCP/IQAC/10.10: Best Practices

The committee decided to introduce Book bank scheme for students in which each student receives all the textbooks for each semester and must be informed to return after the examination and instructed librarian to have a check for damages and missing of pages while return and if so, penalty will be imposed.

SHCP/IQAC/10.11: Participation of students in Online Learning Modules

The committee decided to conduct GPAT coaching classes for UG students and also made an attempt to register them in SWAYAM-NPTEL or other online certificate courses which will make them job ready in coming years.

The Meeting was concluded by presenting a vote of thanks to all the members by the member coordinator.